



City of Hermosa Beach
 1315 Valley Drive, Hermosa Beach, CA 90254
 310.318-0203 - Fax 310.372-6186
 Email: recordsrequest@hermosabch.org



Received By: cclerk
 Referred To: PD/HR
 Date Referred: 11-19-18

Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Lindsay Burton</u>		Email: <u>LBurton@BBLawGroupLLP.com</u>	
Address:		Phone:	
City:		Fax:	

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

See attached

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature _____ Date _____

For Departmental Use Only:

Action Requested:	Action Taken:	By _____ Date _____
<u>Review Only</u>	<u>Document Reviewed</u>	<u>Non-Existent Document</u>
<u>Copies Requested</u>	<u>Copies Provided</u>	<u>Other (Please Explain)</u>
	<u>Refusal/Reason</u>	

For City Clerk's Use Only:

Date Requestor Notified _____ **Notified By:** _____ **Date Picked Up or Mailed** _____



November 16, 2018

VIA U.S. MAIL & FAX & EMAIL

City of Hermosa Beach
City Clerk's Office
1315 Valley Drive
Hermosa Beach, CA 90254
Fax: (310) 372-6186
Email: edoerfling@hermosabch.org

Re: California Public Records Act Request; Government Code
§ 6250, et Seq.
Location: 1000 Block of Prospect Avenue, Hermosa Beach, CA 90254

To Whom It May Concern:

Pursuant to *California Government Code sections 6250 et seq.*, this is a California Public Record Act ("CPRA") Request for documents described below. As you know, the CPRA permits anyone to obtain, subject to certain inapplicable exemptions, "any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." (*Gov. Code*, § 6252(d).) The act was designed to provide "every person in this state" with access to such information. (See § 6252.) Such access has been described as "a fundamental right of citizenship." (*Rogers v. Superior Court* (1993) 19 Cal.App.4th 469, 475.) Disclosure is required under the CPRA even if the same or similar documents could be obtained through discovery in civil proceedings. (*Wilder v. Superior Court (Metropolitan Transit Authority)* (1998) 66 Cal.App.4th 77, 83.)

Please be advised that per *Government Code section 6252.6(c)*, you must determine within ten (10) days whether the request, in whole or in part, seeks copies of disclosable public records in the possession of the agency and shall promptly notify the undersigned of the determination and the reasons therefore. The act was designed to provide "every person in this state."

Definitions

As used herein, the term "**Public Records**" has the meaning defined in *Government Code section, 6252(e)*.

As used herein, the term "**Writings**" has the meaning defined in *Government Code section, 6252(f)*.

Howard Hughes Center, 6100 Center Drive, Suite 1100, Los Angeles, California 90045,
TEL 323.925.7800, FAX 323.925.7807
www.BBLawGroupLLP.com



As used herein, the term, “**Accident History**” requests information for each and every incident, including but not limited to all complaints, claims, incident reports, written notifications, and any variation thereof relating to the Subject Location, including but not limited to, the date of the accident, the time of the accident, the description of the accident, the number of injured parties, the number of deaths, the cause of the incident, whether the incident was preventable or avoidable, and any other pertinent information that was documented.

Request for Documents

Request for Production Number 1.:

Any and all **Public Records**, including but not limited to, all complaints, claims, incident reports, written notifications, pertaining to the 1000 block of Prospect Avenue, Hermosa Beach, CA 90254 from January 1, 2008 to the present.

Request for Production Number 2.:

Any and all **Writings**, including but not limited to, all complaints, claims, incident reports, written notifications, pertaining to the 1000 block of Prospect Avenue, Hermosa Beach, CA 90254 from January 1, 2008 to the present.

Request for Production Number 3.:

Any and all **Writings**, including but not limited to, all complaints, claims, incident reports, written notifications, pertaining to the **Accident History** related to the 1000 block of Prospect Avenue, Hermosa Beach, CA 90254 from January 1, 2008 to the present.

Request for Production Number 4.:

Any and all **Public Records**, including but not limited to, all complaints, claims, incident reports, written notifications, pertaining to 1116 Prospect Avenue, Hermosa Beach, CA 90254 from January 1, 2008 to the present.

Request for Production Number 5.:

Any and all **Writings**, including but not limited to, all complaints, claims, incident reports, written notifications, pertaining to 1116 Prospect Avenue, Hermosa Beach, CA 90254 from January 1, 2008 to the present.

Request for Production Number 6.:

Any and all **Writings**, including but not limited to, all complaints, claims, incident reports, written notifications, pertaining to the **Accident History** related to 1116 Prospect Avenue, Hermosa Beach, CA 90254 from January 1, 2008 to the present.



Assistance to the Requestor

Independent of and in addition to any other factor which may invoke *Government Code section 6253(c)(1)*, I request assistance in narrowing or rephrasing my requests so that the requests reasonably describe identifiable records. The Requestor wishes to cooperate in order to facilitate the City of San Gabriel's producing these records in a cost-effective manner.

Thank you for your cooperation and attention to this matter. Should you have any questions, please do not hesitate to contact me.

Thank you kindly,

B | B LAW GROUP LLP

A handwritten signature in blue ink, consisting of the letters "LB" in a stylized, cursive font.

Lindsay Burton

LBurton@BBLawGroupLLP.com